Faculty Application

Program Launch: South Africa 2018: Identity In Context

Program Overview

Inter-disciplinary Study Abroad
Promoting cross-affiliate collaboration, Colleges of Law, Dallas Nursing Institute, TCSES and its Affiliates, TCSES and its Affiliates University and The Chicago School of Professional Psychology launch a study abroad course for students from all schools to study together, fostering a cross disciplinary approach to a global issue. The course meets online prior to travel and consists of modules approaching the topic of identity from different disciplines – culminating in a 10-day international immersion experience and a final project that benefits communities we work with in the areas we travel. Affiliates provide students with a roster of courses for which they can transfer in the experience for credit. The topic for 2018 is identity and the destination is South Africa.

Course Description:
This course will provide opportunities for students to learn about identity from an inter-disciplinary and inter-cultural perspective. As a group, we will seek to understand the psychological, social, educational, legal, healthcare and inter-cultural perspectives of personal identities. This course will focus on different communities in Johannesburg and Cape Town as we strive to uncover the multiple truths, challenges and approaches which exist across a complex and ever-changing human landscape.

Background:
Known as one of the most culturally-diverse nations on earth, South African society is a vibrant melting pot of different heritages. More than 20 tribal languages are spoken, as well as those of the descendants of British, Dutch, French, German and Indian settlers. But since the birth of its “post-Apartheid” government in 1994, it now has 11 official languages with English as the main language of government.

Cultural identity is being challenged in many respects. Language and tradition are the cornerstones of culture and with schools enforcing different languages of instruction; this cultural solidarity is undermined. The identity of the “Born Free’s” (born after 1994) is also very different from the Apartheid children.

Many other factors are challenging the traditional pillars of identity: stigmatization from HIV and AIDS which is still at crisis level, with under-resourced clinics stretched to capacity; Child-headed households due to HIV-related deaths of parents; Xenophobia caused by high levels of unemployment and millions of illegal immigrants; as well as modern living in the developed areas creating intergenerational tensions within many families. Yet remarkably, even while grappling with their personal identities, it is with a resilience and sense of humor, that the people of the “Rainbow Nation” still live and work together.

Key Dates
Faculty Role Overview

Five faculty leads, one from each of our five affiliates, will be a co-lead in a credit bearing online course that culminates in short-term study abroad to South Africa. Faculty are involved in the course development and planning and will play an active role for the duration of the program process. Faculty will work collaboratively as co-leaders to create a cohesive overall course with each faculty taking on a module in their area of expertise, and will be lead on specialized areas which in include syllabus and in-country development.

- Faculty (any rank) in good standing at your institution. It is at the discretion of TCS Global Engagement and campus leadership to determine faculty eligibility at any time during the duration of the program based on change in employment or any related reason. Final selections will input and collaboration with campus leadership.
- Comfortable with using technology related to developing and teaching an online course and meeting virtually.
- Ability to travel internationally.
- Ability to manage finances and access institutional finance management software, Concur. Faculty who do not currently have access will be given access and training if selected for this program.
- Able to commit significant time prior to and leading up to program for planning and development of the course.

Faculty Compensation

What is the Faculty Compensation?

Faculty compensation for course creation and development will be paid directly from TCS Education System Global Engagement and is contingent on deliverables. Compensation for the course is not included within faculty salary or overage and teaching this course should not be considered in school-specific course development funding or teaching compensation. Faculty will be paid 2000 USD upon completion of deliverable related to the course development, and 2000 USD contingent upon successful completion of the course, grading, reconciled expenses and travel in-country. Upon selection, faculty will be provided with a contract that lists deliverables.

Compensation also includes round-trip coach airfare from the faculty’s home destination, housing, entrance fees for course-related excursion sites, a per diem to assist with meals and incidentals, funds for guest lectures, local transportation, and supplemental international health insurance.

*Please submit complete proposal via email, only, to: jfullick@tcsedsystem.edu

Complete applications consist of the following items and are considered when complete and received before August 31, 2017:

1. Application & Module proposal (this form)
2. Curriculum Vitae – Word document format
3. Supervisor Approval
4. Head shot – High resolution JPEG (optional – if selected, will be used for program promotion)

FACULTY LEADER INFORMATION

Name: ___________________________ Faculty Title: ___________________________

Email address: ___________________________ Phone: ___________________________

Department: ___________________________ Supervisor: ___________________________

Campus: (indicate: TCSES and its Affiliates, TCSPP, POC, DNI, COL; and indicate campus location if more than one) ______ ______

LEAD ASSIGNMENT PREFERENCES:

In addition to a learning module, each co-faculty lead will be a project lead for one of the following areas.

Rank Preference (1- most preferred to 5- least preferred). You can indicate that you would be open to any role

Academic Lead:
Final Project Lead*:
Itinerary Lead:
Pre-Module Lead:
Marketing Strategy Lead:

*If you indicate preference for final project lead, please be sure you provide a final project concept in your proposal (below).

Academic Lead: Leads syllabus develop and timeline. Works with Instructional Design team to coordinate module and grading cohesiveness across all modules. Schedules group meetings to ensure syllabus is completed and deadlines are met. Faculty with extensive teaching experience in online format preferred.

Final Project Lead: Leads final project through concept to implementation. Will work with liaison officer in planning of community-based project. Will meet with site leads to advance project. Will develop final project assignment and grading rubric and will lead and advise faculty on grading final assignment. Faculty with proposed final project included in application given priority.

Itinerary Lead: In collaboration with global engagement team and final project lead, will represent academic and faculty input on itinerary development and concept. Will consider itinerary pacing and integration of academic components. Will take lead in country for activity calibration and debriefing as necessary. Will be logistical information conduit for students. Faculty with experience leading study abroad and/or knowledge or experience travelling in South Africa, particularly Capetown and/or Johannesburg preferred.

Pre-Module Lead: Leads the development of two ‘pre-module’ weeks of the course syllabus, as well as first week of course overview module. Will organize and work with instructional designer to develop modules, will create and delegate portions of the pre-module development to entire planning team. Faculty with expertise in academic areas relate to identity or inter-cultural studies, and/or South Africa history as it pertains to their area of expertise preferred.

Marketing Strategy Lead: Lead develops in collaboration with global engagement team promotional rollout and works with marketing team to develop collateral, promotional information sessions and creates researches, develops and organizes gift and donation strategy. During in-country, works with marketing and global engagement on media opportunities, including filming, production and social media. Faculty with experience in marketing, design, or
fundraising preferred.

PROPOSAL:

In an attached word document, please address the following items. Please be sure that you clearly indicate each point in the document by listing the items below in **bold and underlined**:

- **Module.** Briefly outline or provide an overview of a one-week learning module that focuses on the topic of identity. Consider that it should be inter-disciplinary in nature, and the assignment would be a 2 paragraph discussion post. Feel free to be creative and cite references.

- **Learning Outcomes.** Indicate Program and Course Learning Outcomes, and specify which of the following will be addressed by your module:
  - **Diversity (PL01):** A student will be able to apply inter-disciplinary theoretical and practical knowledge about ethnic, racial, sexual, cultural, religious, age and ability difference in their professional work. By the end of this course, students will be able to:
    - CLO1: Demonstrate knowledge of the world-view of South African culture within an (academic lens) context as it relates to identity.
    - CLO2: Analyze similarities and differences in issues related to identity between the host culture and your culture.
    - CLO3: Examine global perspectives of identity and the relevance of the course on their academic and professional goals.
    - CLO4: Demonstrate self-reflection, self-awareness and the personal impact of their experiences in the course regarding cross-cultural differences on the topic of identity.
  - **Professional Behavior (PLO2):** A student will be able to function in a professional and ethical manner on-line, in the classroom, in off-site training and in work settings. By the end of this course, students will be able to:
    - CLO5: Recognize the value of interacting with individuals with backgrounds and/or perspectives different from their own.
    - CLO6: Demonstrate the ability to tolerate uncertainty in complicated environments where clear cut answers or standard operating procedures are absent.
    - CLO7: Practice responsibility and accountability by making appropriate decisions on behavior and accepting the consequences of their actions.
    - CLO8: Show the ability to be self-reliant in non-classroom environments.

- **Faculty Bio.** In one paragraph, create a bio that would showcase your experience and expertise related to your proposed course module, the topic of identity, and/or South Africa. (When creating the paragraph, think of what would be written as a bio to describe why you are good fit as a co-faculty lead for this course).

- **Promotion.** Describe at least two ways in which you would market the program in a way that is unique for your students. This could include tying it into an existing event, having an info session during a time that works well on your campus, etc.

- **Program Fit.** Describe how students from your Department, or any department would find this course professionally a good fit for their academic program. Describe how you would see this course potentially counting towards an elective or degree fulfillment within your academic program.
• Optional. Final Project. The course will culminate with a final project that benefits members of the community in which we visit. Please describe your final project idea. As an example, in our last study abroad course, we worked with project partners on a photovoice project: www.photovoice.org

PRIOR TO DEPARTURE: Initial next to each section below:

___ FSAP leaders will verify that the trip’s location does not meet the criteria for a US Department of State’s or Center for Disease Control travel warning. If the location does meet the criteria the FSAP leader must complete the Travel Warning Plan and discuss a contingency plan with the VP of TCSES Global Engagement. The FSAP leader will comply with decisions made in the interest of group safety.

___ Should a trip requiring special safety considerations be permitted to take place, FSAP leadership must review in full, sign and submit the U.S. Department of State’s country-specific guidelines as well as register to receive email notifications from the location’s U.S. Embassy.

___ The FSAP leader will be responsible to obtain student and emergency contact information, travel insurance materials, and the travel cell phone before departure.

___ The FSAP leader will hold a pre-departure meeting with all participants that will include overview of specific in-country safety concerns, logistics and acceptable behavior and relevant emergency plans.

___ The FSAP leader will acknowledge that all travel group members are registered at the country’s respective Embassy for the duration of the planned trip and review services available with the registration. The International Department will handle online registration.

___ The FSAP leader will ensure that all participants that are not U.S. citizens or residents contact their respective embassies or consulates in the program location.

___ The FSAP leader will review, maintain and adhere to emergency plan materials prepared by the International Department and provided by the U.S. Department of State according to country-specific conditions.

DURING FSAP

___ The FSAP leader will maintain and keep accessible all participant information, provided by the International Department.

___ Within several hours of arrival at location, the FSAP leader will hold an in-country orientation for participants. This orientation will include topics of cultural sensitivity, behavior expectations, prohibition and impact of illegal activity, emergency plans, and safety considerations.

___ The group leader will keep with them their cellular that includes the emergency number they provided to the international department. In the event of an emergency outside of the host country, outside parties will use this phone to contact the FSAP group or individual participant needed.
In the event of an emergency during the FSAP, the FSAP leader will follow the emergency procedure steps here described:

- Contact the country’s U.S. Embassy or Consulate if the emergency is of national scale, if a crime occurred, if serious medical attention is needed, or if early departure is necessary. Overseas Citizens Services can also be reached from any country abroad at 202.501.4444 from abroad if needed.

- Immediately contact (312) 623-7703 to notify TCSES and its Affiliates of the situation, group status, and on-ground needs.

- The FSAP leader will gather and notify all program participants of steps for emergency plan adherence, according to what the specific crisis requires.

- The FSAP leader will notify the International Department of the plan progress and updates hourly until a clear solution is laid out. Details and updated information will be disseminated to participants’ families by TCSES and its Affiliates.

- After an emergency situation, the FSAP leader will insure that a thorough report of events is submitted to TCSES and its Affiliates for records and follow-up needs.

- The FSAP leader will serve as primary point of contact for ingoing and outgoing emergency contact needs. He/she must remain available to uphold this responsibility at all times.

Faculty-Led Study Abroad Program Participant Assumption of Risk, Waiver of Liability, and Indemnification Agreement and Addendum for D.O.S. Travel Warning Countries (if applicable)

This Assumption of Risk, Waiver of Liability, and Indemnification Agreement (the “Agreement”) is entered into by all participants of TCSES and its Affiliates University’s (“TCSES and its Affiliates”) Faculty-Led Study Abroad Programs. The term “participants” as used herein includes students, staff, faculty, and all other persons that participate and travel in association with such Programs.

I have voluntarily agreed to participate in TCSES and its Affiliates’ Faculty-Led Study Abroad Program. I understand and hereby acknowledge that I am not required to participate in the Program and that my participation in the Program is wholly voluntary. In consideration of TCSES and its Affiliates’ consent of my participation in the Program, the same having been received and acknowledged as sufficient, I hereby agree to the following:

1. ACKNOWLEDGMENT AND ASSUMPTION OF RISK
   (a) I understand that participation in TCSES and its Affiliates’ Study Abroad Program involves risks, hazards, and dangers not found at TCSES and its Affiliates. I am aware of, understand, acknowledge, and appreciate that these risks, dangers, and hazards involve traveling to and within, and returning from, one or more foreign countries, including risks of air travel and all other types of transportation that could result in damage to property, injury to persons, or death; foreign political, legal, social, and economic conditions; different standards of design, safety and maintenance of utilities, including computing facilities, buildings, public places and conveyances; and local sanitation,
medical, and weather conditions. I am aware of, understand, acknowledge, and appreciate the risks, hazards, and dangers in and around the country I am travelling to, including but not limited to the dangers to my own health and personal safety, including loss of property, personal injury, or death posed by war, terrorism, crime, civil unrest, kidnapping, illness, public health risks, accidents, and/or violence. Applicable current travel advisories issued by the U.S. Department of State and the Center for Disease Control information materials either have been received or Internet site addresses provided to me. Further, I have made my own investigation and I am willing to accept these risks, hazards, and dangers.

(b) Knowing the risks, dangers, and hazards described above, and in consideration of being permitted to participate in the Program, I agree, individually, and on behalf of my heirs, successors, assigns and personal representatives, to assume all the risks, dangers, hazards, and responsibilities surrounding my participation in the Program.

2. RELEASE

(a) In consideration of my participation in the Program, and to the maximum extent permitted by law, I, individually, and on behalf of my heirs, successors, assigns and personal representatives, hereby release and forever discharge TCSES and its Affiliates and its employees, agents, officers, trustees and representative (in their official and individual capacities) from any and all liability whatsoever, arising out of or in connection with my involvement in the Program, for any and all damages, losses or injuries (including death) I sustain to my person or property or both, including but not limited to any claims, demands, losses, actions, causes of action, suits or judgments, damages, expenses and costs, including attorney’s fees, which arise out of, result from, occur during or are connected in any manner with my participation in the Program, any related or independent travel, any activities or field trips, irrespective of whether they are sponsored, supervised or controlled by TCSES and its Affiliates, and which arise as a result of negligence on the part of TCSES and its Affiliates, its employees, agents, officers, trustees or representatives (in their official and individual capacities).

3. INDEMNIFICATION

(a) I, individually, and on behalf of my heirs, successors, assigns and personal representatives, hereby agree to indemnify, defend and hold harmless TCSES and its Affiliates and its employees, agents, officers, trustees and representatives (in their official and individual capacities) from any and all liability, loss, injury, damage, or expense, including attorney’s fees, that may result from my negligent or intentional acts or omissions, which arise out of, occur during, or are in any way connected with my participation in the Program, any related or independent travel, any activities or field trips, irrespective of whether they are sponsored, supervised or controlled by TCSES and its Affiliates.

4. STANDARDS OF CONDUCT

(a) I understand and acknowledge that TCSES and its Affiliates’ policies, including but not limited to Alcohol, Drug Use, Sexual Harassment, the Student Code of Conduct, FERPA, Employee Handbook, and Travel Expenses, apply whether I am on the home campus or abroad. I also agree to abide by these policies.

(b) I understand and acknowledge that each foreign country has its own laws and standards of acceptable conduct, including dress, manners, morals, politics, drug use, and behavior. I recognize that behavior, which violates those laws or standards, could harm TCSES and its Affiliates’ relations with those countries and the institutions therein, as well as my own health and safety. I will become informed of, and will abide by, all such laws and standards for each country to or through which I will travel during my participation in the Program, including attending any and all Program orientation meetings and reading all materials the Program provides. I will attend to any legal problems I encounter with any foreign nationals or government of the host country or any country to or through which I travel.
during my participation in the Program. TCSES and its Affiliates is not responsible for providing any assistance under such circumstances.

5. HEALTH AND SAFETY
   (a) I hereby represent and warrant that I am responsible for carrying a policy of comprehensive health and accident insurance, which provides comprehensive health and accident insurance policy for injuries and illnesses I sustain or experience overseas, and, more specifically, in the country that I will be living and/or traveling while on the Program, as well as emergency evacuation and repatriation of remains insurance.
   (b) I understand and agree that as a condition for participation in the Program, I will be enrolled in supplemental insurance, which will be in effect the entire length of the Program. This insurance provides modest accident and sickness insurance, emergency evacuation outside the United States for as long as the card is valid. This insurance is considered supplemental and should not take the place of other insurance.
   (c) I agree to report to the International Department any physical or mental condition I have, which may require special medical attention or accommodation during the Program as early as possible, but no later than thirty (30) days prior to departure from the U.S.
   (d) I acknowledge and recognize that TCSES and its Affiliates is not obligated to attend to any of my medical or medication needs, and I assume all risk and responsibility therefore. If I require medical treatment or hospital care, in a foreign country or in the United States, during my participation in the Program, TCSES and its Affiliates is not responsible for the cost or quality of such treatment or care. TCSES and its Affiliates may (but is not obligated to) take any actions it considers to be warranted under the circumstances regarding my health and safety. I agree to pay all expenses related thereto and hereby release TCSES and its Affiliates from any liability for any such actions.

6. NON-PROGRAM ACTIVITIES
   (a) I understand that if I spend any time away from TCSES and its Affiliates location, or participate in any activity that is not a planned part of the program during the program (such as a field trip) warrant that my participation in these activities is not required by TCSES and its Affiliates and is wholly voluntary. I understand and hereby acknowledge that I may face additional and/or increased risk of injury or death due to civil unrest, violence, terrorism, crime, illnesses, kidnapping, or political instability by traveling away from TCSES and its Affiliates location. I hereby assume, knowingly and voluntarily, each of these risks and all other risks that could arise out of or occur during my travel to, from, in or around the area in which I am travelling.

7. MISCELLANEOUS
   (a) I understand and acknowledge that TCSES and its Affiliates does not represent or act as an agent for, and cannot control the acts or omissions of, any host institution, host family, transportation carrier, hotel, tour organizer, or other provider of goods or services relation to the Program.
   (b) I understand and acknowledge that TCSES and its Affiliates reserves the right to make changes to the Program (including equipment substitutions or alterations in the proposed itinerary) at any time and for any reason, with or without notice, and TCSES and its Affiliates shall not be liable for any loss whatsoever to me by reason of any such cancellation or change. TCSES and its Affiliates is not responsible for penalties assessed by air, land, water carriers and/or other transportation that may result due to operation and/or itinerary changes, regardless of whether TCSES and its Affiliates makes such arrangement. TCSES and its Affiliates, reserves the right to substitute hotels or accommodations or housing of a similar category at any time. Specific room and housing assignments are within the sole discretion of TCSES and its Affiliates.
(c) I understand and acknowledge that TCSES and its Affiliates assumes no responsibility or liability, in whole or in part, for: any delays, delayed or changed departure or arrival times; fare changes, dishonors of hotel, airline or vehicle rental reservations; missed carrier connections; sickness, disease, injuries (including death), losses, damages, weather, strikes, acts of God, circumstances beyond the control of TCSES and its Affiliates, force majeure, war, quarantine, civil unrest, kidnapping, public health risks, criminal activity, terrorism, expense, accident, injuries, damage to and lost property; bankruptcies of airlines or other service providers; inconveniences, cessation of operations, mechanical defects, failure or negligence of any nature howsoever caused in connection with any accommodations, restaurant, transportation, or other service or for any substitution of hotels or of common carriers beyond TCSES and its Affiliates’ control, with or without notice; or for any additional expense occasioned by any of the foregoing. If due to weather, flight schedules or other uncontrollable factors I am required to spend additional nights, TCSES and its Affiliates will not be responsible for my hotel, transfers, meal costs or other expenses. My baggage and personal property are transported at my risk entirely.

(d) The right is reserved by TCSES and its Affiliates, in its sole discretion, to cancel the Program or any aspect thereof prior to departure; and, in the TCSES and its Affiliates’ sole discretion to cancel the Program or any aspect thereof after departure, requiring that all participants return to the United States if TCSES and its Affiliates determines or believes that any person is or will be in danger if the Program or any aspect thereof is continued. If the Program is changed or cancelled, the only responsibility of the Program is to refund to me all uncommitted monies and deposits I have paid to the program. If changes in the Program are minor, the Program does not have to refund any amounts to me.

(e) The Program may reproduce and use for educational purposes without compensation all photographs, videos, movies, or sound recordings taken of me during the time I participate in the Program.

(f) I agree that this Agreement is to be construed and governed under the laws of the State of Illinois, U.S.A.; and that if any portion hereof is held invalid, the balance hereof shall, notwithstanding, continue in full legal force and effect.

MY SIGNATURE BELOW ACKNOWLEDGES THAT I HAVE READ THIS ENTIRE DOCUMENT, THAT I UNDERSTAND ITS TERMS, AND THAT I AGREE TO EVERYTHING STATED IN IT. FURTHER, NO REPRESENTATIONS, STATEMENTS, OR INDUCEMENTS, ORAL OR WRITTEN, APART FROM THE FOREGOING WRITTEN STATEMENT, HAVE BEEN MADE. MY SIGNATURE ALSO INDICATES THAT I AM AWARE OF ANY SPECIAL RISKS, DANGERS, AND HAZARDS INVOLVED IN THE PROGRAM, AND THAT BY SIGNING I AM GIVING UP SUBSTANTIAL LEGAL RIGHTS I MIGHT OTHERWISE HAVE, AND THAT I HAVE SIGNED IT KNOWINGLY AND VOLUNTARILY.

__________________________________  _____________________
Faculty Name (printed and signed)  Date